

# PACE of Southwest Michigan

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## Job Summary and Specifications

**Job Title:** Rehabilitative Technician  
**Status:** Non-Exempt  
**Type of Position:**  Full Time     Part-Time     Temporary  
**Salary Range:** TBD  
**Reports to:** Day Center Supervisor

**Job Summary:** The Rehabilitative Technician performs participant care activities and other tasks as assigned to assist the Physical and Occupational therapists. Works under the direct supervision of the Day Center Supervisor or designee but is independent in the application of rehabilitative therapy knowledge and skills as delegated by licensed therapists. Assists therapists with set up, performance of or clean up related to: exercise modalities, daily living skills and other participant care activities as assigned.

## Specifications

**Education:** Related Bachelor or Associate Degree preferred. Including kinesiology, exercise physiology or equivalent training experience.

**Experience:** Minimum of one (1) year of clinical experience as a personal care aide, nursing assistant, or emergency medical technician and one year of experience with a frail elderly population.

**Number and Type of Employees Supervised (optional):** Not Applicable

**Licensure, Registry or Certification Required:** Valid MI Driver's License with good driving record, current CPR certification.

**Special Training:** Only acts within the scope of his or her authority to practice. Meet a standardized set of orientation and/or individual competencies for the specific position description established by PACE of Southwest Michigan and approved by CMS before working independently.

**Immunizations:** Be medically cleared for communicable diseases and have all immunizations up-to-date before engaging in direct participant contact.

**Specific Requirements and Considerations:** May be subject to exposure and handling of infectious waste, diseases, conditions or hazardous chemicals, etc., including potential exposure to TB, AIDS, and/or Hepatitis B.

**Ages of Patients Rendered Care:**

Neonate/Infant     Early Childhood     Adolescent     Adult     Geriatric     All Age Groups

## Key Responsibilities

- Assists therapists with treatment in accordance with departmental and professional standards and productivity standards.
- Prepares, cleans and maintains the treatment area and equipment according to departmental standards. Cleans therapy equipment regularly. Prepares all areas for treatment, assures that treatment supplies and equipment are available for participant use, assist in participant escort, and cleans the treatment area after therapy is completed.
- Prepares participants for treatment in keeping with departmental and professional standards
- Attends to personal needs of participants during treatment sessions according to departmental policy and professional standards. Sets up and assists therapy with daily living/functional activities and therapeutic activities as determined by the therapist.
- Documents treatments/procedures, observations, and participant activities on appropriate forms and in the medical record as appropriate or directed.
- Reports changes in the participant's condition to the pertinent Interdisciplinary Team member (IDT).
- Demonstrates active participation in quality improvement processes.

- Abides by all established PACE of Southwest Michigan policies, rules, and regulations.

### **Skills and Knowledge**

- Excellent attention to details.
- Excellent organizational skills.
- Excellent verbal and written communication skills.
- Ability to work a flexible work schedule.
- Knowledge of physical, mental and social needs of frail older adults.
- Effective skills in physical assessment and chronic disease management for frail older adults.
- Able to work within the Interdisciplinary Team (IDT) setting.
- Able to utilize basic computer skills in the workplace.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and hear. The employee frequently is required to sit and use hands and fingers, handle or feel objects, tools or controls. The employee is occasionally required to stand and walk. The employee must be able to travel in all kinds of weather.

While performing the duties of this job, the employee is required to frequently move up to 50 pounds and perform physical demands expected while providing medical care for an elderly population. Specific vision abilities required by this job include close vision, distance vision and the ability to focus.

**Every effort has been made to identify the essential functions of this position. However, this in no way states or implies that these are the only duties you will be required to perform. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or is an essential function of the position.**